

Transcript Requests



COLORADO
Early Colleges
— Fort Collins —

NEED A CEC TRANSCRIPT?

INFORMATION:

- All requests for a CEC transcript must be made through Parchment, the service we partner with to process and track transcript orders. **Allow 5-10 business days for processing.**
- Walk-in requests will not be accepted.
- The current fee for an official transcript request is \$4.15. Students on the free or reduced lunch program are eligible for up to 4 fee waivers.
- Transcript fees are subject to change and the price reflected above may no longer be accurate.

TO ORDER:

- If you do not have a Parchment account, please contact Mrs. Wilhelm at colleen.wilhelm@coloradoearlycolleges.org for assistance.
- If you already have a CEC Parchment account, click the link below, log in, go to the Dashboard, and then click the icon of the transcript. To place an order for your official transcript to be sent, click the SEND button. To view the most up-to-date unofficial copy of your transcript, click the UPDATE button.
- If you are applying through the **Common App**, you must request that your transcript destination is THE COMMON APPLICATION and not specific schools.

If you have any questions, please contact Colleen Wilhelm at 970.377.0044 ext. 10108 or colleen.wilhelm@coloradoearlycolleges.org. Thank you.



- [Quick start](#)